

## Application

The Adaptive Reuse Program provides assistance to small businesses renovating existing buildings for new uses. Complete this application to determine eligibility and submit it to the Development Services, Flagstaff City Hall, 211 West Aspen Avenue, Flagstaff, Arizona 86001. For more information regarding Adaptive Reuse incentives please contact 928-213-2966.

Up to \$5,000 in fee incentives may be used to offset the cost of plan review and permit fees for eligible Adaptive Reuse projects. **This application must be submitted to staff and approved prior to each plan submittal or permit issuance to determine eligibility and availability of funds.** Funds are provided by voter approved BBB funds from the dedicated allocation to Economic Development.

### Property Data

Submittal Type: \_\_\_\_\_  
(i.e. civil, construction plans, building permit, etc.)

Owner Name: \_\_\_\_\_ Owner Permission for project: (attach) \_\_\_\_\_

Address: \_\_\_\_\_

Building Square Feet: \_\_\_\_\_ Year Built: \_\_\_\_\_

Previous Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Year of Business Plan Development/Update: \_\_\_\_\_

Date of Community Development Pre-Application Meeting: \_\_\_\_\_

### Contact Information

Applicant Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

City Business License No.: \_\_\_\_\_ Transaction Privilege Tax License No.: \_\_\_\_\_

**City of Flagstaff Development Services**  
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-----Staff Use Only-----

Project within City Limits: ☐

Business Plan:

Community Development Pre-Application  
Comments:

Space less than 5,000 sq. ft. -

Adaptive Reuse Incentive: Approved || Denied | Submittal Date: \_\_\_\_\_

Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Remaining Fee Incentives: \_\_\_\_\_

Incentives may be applied to any City of Flagstaff fee.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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